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General information

Please find an inventory to complete and return so we can provide you with an accurate proposal for your upcoming relocation. As estimating box numbers can be difficult, it is best to advise a figure at this stage, then this can be amended as your removal date becomes closer.

Instructions

This form can either be completed electronically or offline. To complete online, fill in the fields below and complete the inventory list. Save file to your computer and then return to us as an email attachment to quotes@overlandfr.com. If you would prefer to print and complete, you will need to scan the file after completion and then return to us as an email attachment.

Full Name:

Address for Pick up:

Address for Delivery:

Pick up date:

Delivery date:

Contact Number/s:

Where did you hear about us?

Are there any known access issues?
(multiple flights of stairs, lift access, hindrance from trees etc.)

Please advise if you have any extremely large or fragile items that will require special attention or equipment.

Do you require dismantling of any items?

Do doors need to be removed from items to relocate?
(e.g. French door fridges or residence doors for large lounges etc.)

Do you require pre-packing of cartons or art work?

Do you require porta robes?

Is storage required prior to delivery?

Bedrooms	1	2	3	4	Lounge	Dining Room	Kitchen
Single Bed (Example)		1	2		Mod. Lounge Suite	Table	Refrigerator L
Wardrobe					Lounge - 2 seater	Chairs	Refrigerator M
Portarobes					Lounge - 3 seater	Carver Chairs	Microwave
Lowboy					Sofa Bed	Traymobile	Freezer
Dressing Table					Arm Chairs	Buffet/Sideboard	Kitchen Table
Duchess					Other Chairs	Buffet Hutch	Kitchen Chair
Chest of Drawers					Ottomans	Crystal Cabinet	Kitchen Hutch
Cheval Mirror					Television	Air Cooler	Dishwasher
Valet					Enter'ment Unit -sml	Std Cartons	Stove/oven
Bedside table					Enter'ment Unit -lge	Book Cartons	High Chair
Box or Chest					Video/dvd player		Stools
Cupboard					Stereo		Std Cartons
Rocking Chair					Coffee Table	Hall & Foyer	Book Cartons
Chair					Occ. Table	Hall Table	
Stool					Bookcase	Hall Stand	
Desk					Bookshelf sml	Cupboard	
Computer					Wall Unit	Phone Table	
Computer Desk					Bureau	Glory Box	Laundry
Bookshelf sml					China Cabinet	Pedestal	Washing Machine
Bookshelf Lrg					Piano	G'father Clock	Dryer
Television sml					Piano stool	Hat Stand	Brooms
Television Lrg					Heater	Std Cartons	Ironing Board
Single Bed & M					Standard Lamp	Book Cartons	Linen Basket
Bunk Beds					Bean Bag		Laundry Basket
Double Bed & M					Magazine Tidy	Garage/shed	Vacuum Cleaner
Queen Bed & M					CD Rack	Wheelbarrow	Table
King Bed & M					Rugs	Mower	Cupboard
Mattress Sgle					Fan	Ride on Mower	Clothes Airer
Mattress Dble					Std Cartons	Whipper Snipper	Polisher
Mattress Qn					Book Cartons	Blower	Std Cartons
Mattress Kg						Other Tools describe	
Foldup Bed					Study/Office	Garden Tools	Sundries
Bags					Bookcase	Ladder	Sewing Table
Cot					Student Desk	Trolley	Sewing Machine
Bassinet					Desk	Compressor	Dressmk Dummy
Play Pen					Credenza	Work Bench	Golf Bag & Buggy
Pram					Office Chair	Tool Box	Suitcases
Change Table					Computer	Cupboard	Card Table
Bouncer/rocker					Computer Desk	Metal Shelf Units	Dolls House
Std Cartons					Printer	Bicycles	Rocking Horse
Book Cartons					Photocopier	Std Cartons	Std Cartons
Gym					Filing Cab. 2 dr	Book Cartons	Book Cartons
Exercise Bike					Filing Cab. 3 dr		Picture/Mirror
Weight Bench					Filing Cab. 4 dr	Outdoor	Pot Plants sml
Ab Roller					Std Cartons	Outdoor Table	Pot Plants med
Gym Set					Book Cartons	Bench Seats	Pot Plants Lge
Treadmill						Fold/Stack Chair	Pots
Weights						Chairs	Statues
Client Notes & additional Items not listed :						Garden Setting	Esky
						Folding Lounge	Surfboard
						Sun Lounge	Kayak
						BBQ	Pool Table ¾
						BBQ Webber	Stipped Bags
						Statues	Fish Tank Lge
						Kids table/chairs	Fish Tank sml
						Trike	Dog Kennel
						Childs Car	Dog bed

		Swing (dismantled)		Std Cartons	
		Trampoline (dism'd)		Book Cartons	
		Wading Pool			